*Kindly send the filled-in application form including the consent to the data* *protection statement together with updated CV to Moch Taufiqul Mujib (Mr) at* [*moch.mujib@giz.de*](mailto:moch.mujib@giz.de) *and Ferosa Arsadita (Ms) at* [*ferosa.arsadita@giz.de*](mailto:ferosa.arsadita@giz.de) *until 15 November 2024.*

|  |  |  |
| --- | --- | --- |
| **Personal Information** | | |
| 1. Full Name | | |
| First Name |  | |
| Last Name |  | |
| 1. Date and Place of Birth | | |
| Date of Birth |  | |
| Place of Birth |  | |
| 1. Sex (Male/Female) |  | |
| 1. Email addresses | | |
| Main email address |  | |
| Alternative email address |  | |
| 1. Phone number |  | |
| 1. Office Address | | |
| Building |  |  |
| Street |  |  |
| District |  |  |
| City |  |  |
| Province |  |  |
| Country |  |  |

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| --- | --- | --- | --- |
| **Professional Background** | | | |
|  | **Position** | **Institution** | **Duration** |
| 1. Present employment |  |  |  |
| Current supervisor  *(name, position, email address)* |  | | |
| 1. Previous employment |  |  |  |
| 1. Total years of employment |  | | |
| 1. Please explain, if any, your experience in working in the context of ASEAN |  | | |

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| **Relevant Training Courses**  (Please only list courses related to the topics of the ACLP or to leadership development.) | | | | | |
|  | **Year** | **Duration** | **Host Institution** | **Name of the Programme** | **Competency** |
| 1. The latest training course |  |  |  |  |  |
| 1. Former training course |  |  |  |  |  |

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| --- | --- | --- | --- |
| **Knowledge & Skills**  *How would you rate your skills in the following arenas?* | | | |
|  | **Basic**  **(x)** | **Average**  **(x)** | **Good**  **(x)** |
| 1. Technical experience in dealing with climate change |  |  |  |
| 1. Technical experience in dealing with agriculture, or forestry or food security |  |  |  |
| 1. English language |  |  |  |
| 1. Using tools for online exchange and virtual learning |  |  |  |

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| **16. Please share with us an existing programme/ initiative you are involved in that you consider relevant to the theme of the ACLP on *Promoting the Climate-Smart Agriculture (CSA) practices to enhance the Nationally Determined Contributions (NDCs) and National Adaptation Plans (NAPs)*** |
|  |

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| --- |
| **17. Please explain your motivation for participating in the programme by responding to the following questions as a guide (approx. 200 words)**  What is the main reason that you apply for this course?  What are the existing challenges you experience in your work and how can ACLP support you in addressing these challenges?  What change would you like to see related to climate change in your work area? |
|  |

Please check the box and further clarify only if you have been nominated by the national focal point of an ASEAN Working Group: Name of the ASEAN Working Group

***Herewith, I confirm that I have coordinated with my employer that I can dedicate the time necessary to participate in all the modules of this programme and that I will actively engage with other fellow participants.***

|  |  |
| --- | --- |
| Date/month/2024 | Signature |

**Data protection statement for the applicants of the *ASEAN Climate Leadership Programme* on storage and use of personal general data by the organizers of the event (GIZ Indonesia and supporting consultants).**

GIZ takes the protection of personal data very seriously. This declaration explains what personal data is stored and what it is used for.

* Data processing is the responsibility of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.   
  Registered office of the company:   
  Friedrich-Ebert-Allee 36 + 40, 53113 Bonn  
  Dag-Hammarskjöld-Weg 1 – 5, 65760 Eschborn
* The personal data specified in the registration process such as contact information (name, institution, phone number and e-mail-address), information on the professional background (position, years of work and thematic experience) and existing knowledge on the relevant topic that is required for the purpose of organising the event will be stored on GIZ servers and used for participants management, tailoring event contents and communicating with the participants about relevant follow-up activities and information after the event.
* The data will be used solely for the purpose of of selecting participants, organising the event and disseminating related information to its participants.
* The legal basis for processing is consent to this statement.
* The data will be used exclusively for the purposes described in the statement. Any other use will always be subject to further consent. Your data will not be used for advertising purposes.
* GIZ uses appropriate technical and organisational measures to secure data against unintentional or intentional falsification, destruction, loss or access by unauthorised persons. Direct access to your personal data is restricted to GIZ staff within the Promotion of Sustainable Agricultural Value Chains in ASEAN (ASEAN AgriTrade) project and the ASEAN German Climate Action Programme (CAP), division 2200, who need to process it for the above-mentioned purpose(s), and who will handle the information you provide in a proper and confidential manner.
* GIZ is entitled to forward relevant data (personal details, professional details) for the purpose of organising the event to its partner organisation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and to consultants supporting the event.
* The CVs submitted together with the application form will not be shared and will be deleted after the end of the above-mentioned event.
* The participation list with name, organization affiliation and e-mail address will be made available to the other participants and the ASEAN Secretariat.
* Video and photo recordings made during the event may be used in connection with the event for the public relations work of GIZ (brochure, website) and ASEAN initiatives. The recordings will not be used commercially.

**Declaration of consent:**

☐ I have read the privacy policy and agree that my personal data will be stored and used by GIZ and its partners for the purpose of organising the above-mentioned event.

This consent is mandatory for participation at the above mentioned events. Before passing on data to other persons or institutions outside the GIZ and the aforementioned organisations / offices - also in an anonymous form - the respective responsible person will personally contact the persons concerned.

☐ I agree that my personal data will be kept by GIZ for a further period of three years after the end of the purpose for which they were collected in order to facilitate contact for the organisation of follow-up events.

☐ I agree that pictures and films made of me and by me during the event will be used for documentation purposes and communications (e.g. websites, publications) related to the event and the associated networks/partnerships (ASEAN-CRN, ASEAN working groups/ secretariat).

Public rights concerning data storage and processing

You have the right to ask for your personal data, to have them corrected if necessary or to request that the data are limited or deleted. The permission granted to use the personal data can also be revoked at any time. The legality of the processing until the time of revocation is not affected by this.

Please send the revocation by email to: [moch.mujib@giz.de](mailto:Hanna.Reuter@giz.de)

If you have any questions or complaints regarding this declaration or processing, you can contact the GIZ data protection officer at the following e-mail address: [datenschutzbeauftragter@giz.de](mailto:datenschutzbeauftragter@giz.de).

You have the right to complain to the data protection supervisory authority. The responsible authority is the Federal Commissioner for Data Protection and Freedom of Information (BfDI).

Given name, family name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date, signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_